

ORDINANCE NO. 2025 - 14

ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE SECTION 151.03(b)(6) CONCERNING VACATIONS AND SECTION 151.03(E) CONCERNING PAID HOSPITALIZATION INSURANCE.

Whereas, for the health, safety, and welfare of the citizens of Lewisburg, Ohio, it is necessary and appropriate to maintain a professional workforce to provide municipal services to the citizens of the Village of Lewisburg;

And Whereas, it is necessary to regulate the fringe benefits enjoyed by employees of the Village of Lewisburg to ensure a professional workforce;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF LEWISBURG, PREBLE COUNTY, OHIO, TO AMEND THE CODIFIED ORDINANCES OF THE VILLAGE OF LEWISBURG PART ONE:

SECTION 151.03(B)(6) AS FOLLOWS:

6. Qualified employees may receive their vacation pay on the pay date immediately proceeding their vacation by notifying their supervisor in writing of such request, with the supervisor in turn notifying the Village Fiscal Officer for payroll purposes. The written request shall be made at least one week in advance of the pre-vacation pay date or the privilege is forfeited; ie: the vacation pay will be paid in the normal pay period. In the event an employee has not used all of his paid vacation time, the employee shall have the option to have up to 80 hours of unused vacation paid out.

SECTION 151.03(e) AS FOLLOWS:

(e) Hospitalization: Paid Hospitalization insurance shall be available to any qualified employee who requests such benefits from the Village. Council shall determine on an annual or other convenient term basis which group employee hospitalization insurance contract is best suited for the needs of qualified employees and/or the Village in order that these benefits may be made available to qualified employees. In accordance with subsection (a)(1)D of this Section 151.03, if Council has determined that qualified employees must pay for part of their own hospitalization insurance, then the

Fiscal Officer is authorized to, and shall deduct the qualified employee's share of the premium/costs from the qualified employees pay checks as necessary for the purpose of paying the hospitalization insurance.

For qualified employees who do not request and waive paid hospitalization insurance benefits they shall be paid additional wages of \$300 per paycheck. This will be based upon normal payroll practice and will be subject to all applicable withholdings. The waiver of paid hospitalization insurance benefits will only be made by an employee who is on another health insurance policy. Proof of this separate coverage shall be required to be provided by the employee prior to the Village accepting the employee's waiver. Should a qualified Village employee waive paid hospitalization insurance benefits and then later need the Village's paid hospitalization benefits, then the employee will no longer receive the three-hundred dollar per paycheck benefit.

This Ordinance shall be effective at the earliest time permitted by law.

Dated: 12-03-2025

Dennis R. Roberts
Mayor

Attest: Elijah Wagner
Clerk of Council