

**RECORD OF PROCEEDINGS; MINUTES OF THE VILLAGE OF LEWISBURG,
OHIO, REGULAR COUNCIL MEETING AT 7:00 P.M., OCTOBER 16, 2025, AT THE
LEWISBURG COMMUNITY CENTER.**

The regular meeting of the Village of Lewisburg, Ohio Council was called to order at 7:00 P.M. by Mayor Dennis Roberts.

ROLL CALL: Eliza Wagoner, Clerk of Council.

PRESENT: Mayor Dennis Roberts, Council Members Marla Colville-Brown, Barb Foster, Lori Pheanis, Jackie Sewert, and Ted Thies.

Mary Nelson was absent.

Also present were Municipal Manager Jeff Sewert, Police Chief Gary Parker, and Law Director Steve Hobbs.

Fire & EMS Chief Bob Sewert was absent.

Motion to approve the minutes of the regular Village Council Meeting on October 2, 2025. First by Barb Foster. Second by Ted Thies. Roll Call Vote: 5 Yes 0 No 1 Abstain (Lori Pheanis). Motion approved.

Motion to approve the check disbursement report. First by Lori Pheanis. Second by Ted Thies. Roll Call Vote: 5 Yes 0 No 1 Abstain (Jackie Sewert). Motion approved.

Motion to approve the purchase order report. First by Lori Pheanis. Second by Ted Thies. Roll Call Vote: 5 Yes 0 No 1 Abstain (Jackie Sewert). Motion approved.

CITIZENS: Steve Hobbs introduced Jason Pierron, a recently hired part-time Fire/EMS employee. Mr. Pierron thanked Council for giving him the opportunity to serve our community.

Kendra Havenar from Havenar Waste shared about her business and their desire to provide refuse collection services for the Village.

MAYOR: None.

LEGAL: None.

MUNICIPAL MANAGER: Motion to schedule a Ways and Means committee meeting for Wednesday, October 29th, at 5:15 P.M., at the Village Office. First by Lori Pheanis. Second by Ted Thies. Roll Call Vote: 6 Yes 0 No. Motion approved.

Based on a recommendation from Choice One Engineering and Manager Sewert, Motion to award the contract for the West Side Water Main Extension Phase 1 project to Stevenson

Utilities Construction LLC for \$95,302.50. First by Ted Thies. Second by Lori Pheanis. Roll Call Vote: 6 Yes 0 No. Motion approved.

Manager Sewert gave updates on fire hydrant flushing, leaf collection and that the machine needs repairs, and recent and upcoming events.

SAFETY: Mr. Hobbs shared about issues with the water tank on the fire truck and needed repairs.

Manager Sewert recommended that Council approve the Ambulance Service Contract between Verona and Lewisburg for 2026-2028 for \$15,000.00 each year that the Village of Verona approved earlier this week. Motion to approve the Ambulance Service Contract between Lewisburg and Verona. First by Lori Pheanis. Second by Barb Foster. Roll Call Vote: 6 Yes 0 No. Motion approved.

POLICE: None.

LIBRARY: Barb Foster shared about upcoming events at the Library.

PARK: The next Park Board Meeting will be on October 20th.

OLD BUSINESS: None.

NEW BUSINESS: None.

MISC. BUSINESS: Motion to go into Executive Session to discuss personnel matters and have Manager Sewert, Law Director Hobbs, Fiscal Officer Wagoner, and Chief Parker join. First by Lori Pheanis. Second by Ted Thies. Roll Call Vote: 6 Yes 0 No. Motion approved. The meeting moved into Executive Session at 7:42 P.M.

Motion to come out of Executive Session, back to regular session. First by Ted Thies. Second by Lori Pheanis. Roll Call Vote: 6 Yes 0 No. Motion approved. The meeting moved back into regular session with no action taken at 7:51 P.M.

Council received a letter from Chief Parker recommending hiring Tori Buffenbarger as a full-time police officer and requesting changes to the Full-Time Police Officer and Sergeant pay scales.

Motion to prepare an Ordinance with the requested changes to the Full-Time Police Officer and Sergeant wages. First by Barb Foster. Second by Marla Colville-Brown. Roll Call Vote: 6 Yes 0 No. Motion approved.

Motion to waive the three-reading rule. First by Lori Pheanis. Second by Ted Thies. Roll Call Vote: 6 Yes 0 No. Motion approved.

Motion to adopt Ordinance No. 2025-11: AN ORDINANCE INCREASING AND/OR SPECIFYING VARIOUS SALARIES AND/OR WAGES OF CERTAIN EMPLOYEES AND OFFICIALS OF THE VILLAGE OF LEWISBURG, OHIO. First by Ted Thies. Second by Lori Pheanis. Roll Call Vote: 6 Yes 0 No. Motion approved.

Motion to hire Tori Buffenbarger as a full-time police officer for \$25.00 per hour. First by Lori Pheanis. Second by Marla Colville-Brown. Roll Call Vote: 6 Yes 0 No. Motion approved.

Motion to change Sergeant Johnson and Sergeant Powers pay rates to \$27.50 per hour, effective October 18, 2025. First by Barb Foster. Second by Marla Colville-Brown. Roll Call Vote: 6 Yes 0 No. Motion approved.

Motion to adjourn. First by Lori Pheanis. Second by Jackie Sewert. Roll Call Vote: 6 Yes 0 No. Motion approved. Meeting was adjourned at 7:56 P.M.

DATE _____ MAYOR _____

CLERK OF COUNCIL _____