

**RECORD OF PROCEEDINGS; MINUTES OF THE VILLAGE OF LEWISBURG, OHIO, REGULAR COUNCIL MEETING AT 7:00 P.M., SEPTEMBER 4, 2025, AT THE LEWISBURG COMMUNITY CENTER.**

The regular meeting of the Village of Lewisburg, Ohio Council was called to order at 7:00 P.M. by Mayor Dennis Roberts.

**ROLL CALL:** Eliza Wagoner, Clerk of Council.

**PRESENT:** Mayor Dennis Roberts, Council Members Marla Colville-Brown, Barb Foster, Mary Nelson (arrived at 7:04 P.M.), Lori Pheanis, Jackie Sewert, and Ted Thies.

Also present were Municipal Manager Jeff Sewert, Fire & EMS Chief Bob Sewert, and Law Director Steve Hobbs.

Police Chief Gary Parker was absent.

Motion to approve the minutes of the regular Village Council Meeting on August 21, 2025. First by Ted Thies. Second by Lori Pheanis. Roll Call Vote: 6 Yes 0 No. Motion approved.

Motion to approve the check disbursement report. First by Barb Foster. Second by Ted Thies. Roll Call Vote: 6 Yes 0 No. Motion approved.

Motion to approve the purchase order report. First by Lori Pheanis. Second by Marla Colville-Brown. Roll Call Vote: 6 Yes 0 No. Motion approved.

**CITIZENS:** None.

Law Director Hobbs requested to go into Executive Session at the end of the meeting to discuss real estate.

Mary Nelson arrived.

**MAYOR:** Mayor Roberts shared some information about a current house bill.

**LEGAL:** 1<sup>ST</sup> READING (Read by Mary Nelson): A RESOLUTION AUTHORIZING THE MUNICIPAL MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED FOR SANITARY SEWER REHABILITATION, PHASE II, CAPITAL IMPROVEMENTS FOR THE VILLAGE OF LEWISBURG, OHIO.

Motion to waive the three-reading rule. First by Ted Thies. Second by Barb Foster. Roll Call Vote: 7 Yes 0 No. Motion approved.

Motion to adopt Resolution No. 2025-09: A RESOLUTION AUTHORIZING THE MUNICIPAL MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED FOR SANITARY SEWER REHABILITATION, PHASE II, CAPITAL IMPROVEMENTS FOR THE VILLAGE OF LEWISBURG, OHIO. First by Ted Thies. Second by Barb Foster. Roll Call Vote: 7 Yes 0 No. Motion approved.

1<sup>ST</sup> READING (Read by Mary Nelson): RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. Fiscal Officer Wagoner has requested the Auditor's Office to make a few corrections on Schedule B before approving this Resolution.

**MUNICIPAL MANAGER:** After the recommendation from Chief Sewert and Manager Sewert. Motion to hire Kenneth Powers part-time as a level 1 firefighter/basic EMT. First by Mary Nelson. Second by Lori Pheanis. Roll Call Vote: 7 Yes 0 No. Motion approved.

Chief Sewert stated that he has received a resignation from Phillip Norton. Motion to accept the resignation of Phillip Norton on August 29, 2025, as a part-time firefighter/EMT. First by Lori Pheanis. Second by Marla Colville-Brown. Roll Call Vote: 7 Yes 0 No. Motion approved.

Manager Sewert shared the monthly Police Report that Chief Parker submitted.

Manager Sewert gave updates on the West Side Water Line Loop Project that is out for bids, pre-construction meeting with Brumbaugh regarding the 40/Shields Road Parking Lot Project, the new playground equipment and some requests for the old equipment, weekly meetings with RITA regarding the Income Tax Collection conversion, downtown flower donations from Debra Robertson, ribbon cutting on September 15<sup>th</sup> at 6:00 for the new pickleball/basketball court, upcoming EPA inspection at the North Plant, working with the new FFA Advisor at TCN and the MVCTC Supervisor for potential high school interns, the South WWTP Improvements Project cost spreadsheet, and upcoming fire hydrant flushing.

Manager Sewert stated that several citizens have been asking when the Village is scheduling Trick-or-Treat. After a discussion about when to schedule it, Motion to have Trick-or-Treat on Friday, October 31, 2025, from 6:00-7:30 P.M. First by Ted Thies. Second by Lori Pheanis. Roll Call Vote: 7 Yes 0 No. Motion approved.

Manager Sewert explained that he has been working with Choice One Engineering on several projects this year and would like to make them the official engineer for the Village. Motion to approve Choice One Engineering as the official engineer for the Village. First by Ted Thies. Second by Mary Nelson. Roll Call Vote: 7 Yes 0 No. Motion approved.

**SAFETY:** Chief Sewert requested to host a Community Night Out event on October 9<sup>th</sup>. Motion to have Community Night Out on October 9<sup>th</sup> from 5:00-7:00 P.M. First by Lori Pheanis. Second by Ted Thies. Roll Call Vote 7 Yes 0 No. Motion approved.

Chief Sewert stated that his departments had recently inspected the caves and the old Parker Hannifin building.

**POLICE:** None.

**LIBRARY:** Barb Foster shared about upcoming events.

**PARK:** Ted Thies stated the next Park Board meeting is September 15<sup>th</sup> along with the ribbon cutting for the new pickleball/basketball court.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Barb Foster stated that on September 16<sup>th</sup> at 7:00 P.M., the Historical Society along with the Arts/Recreation groups will be meeting to discuss potential events for celebrating America's 250<sup>th</sup> Birthday next year.

**MISC. BUSINESS:** Lori Pheanis shared about upcoming Lewisburg Local events.

Motion to go into Executive Session to discuss real estate and have Manager Sewert, Law Director Hobbs, and Fiscal Officer Wagoner join. First by Lori Pheanis. Second by Barb Foster. Roll Call Vote: 7 Yes 0 No. Motion approved. The meeting moved into Executive Session at 8:02 P.M.

Motion to come out of Executive Session, back to regular session. First by Mary Nelson. Second by Lori Pheanis. Roll Call Vote: 7 Yes 0 No. Motion approved. The meeting moved back into regular session with no action taken at 8:22 P.M.

Motion to adjourn. First by Ted Thies. Second by Lori Pheanis. Roll Call Vote: 7 Yes 0 No. Motion approved. Meeting was adjourned at 8:23 P.M.

DATE \_\_\_\_\_ MAYOR \_\_\_\_\_

CLERK OF COUNCIL \_\_\_\_\_